HAWLEY SCHOOL BOARD REGULAR MEETING

July 27, 2026

MEMBERS PRESENT: Brager, Lee, Olson, Peterson, Sellin, Siegel
MEMBERS ABSENT: Odland
OTHERS PRESENT: Jordan Spaeth, Maria Beringer, Chris Ellingson, Brett Mayer Schmit, Jen Miller, Carol Olson, Wendy DeCann, Karen Nitzkorski, Nicole Martin, Alex Sandahl, Kaitlin Zach, Tod Critchley

The meeting was called to order by Chairman Sellin at 7:00 p.m.

Olson/Peterson to approve the agenda.
Motion carried: 7-0

The following Committee Reports were given: Superintendent Spaeth – Ed Foundation; Member Lee – Facilities; Member Brager – Lake Agassiz

Chris Ellingson presented the Elementary Principal's report.

Brett Mayer Schmit presented the Activities Director's report.

Superintendent Spaeth presented the Administrative report.

Scheduled Meetings: Regular Board Meeting – Monday, August 24th @ 7:00 pm

Siegel/Peterson to approve the consent agenda as presented:

5.0 Consent Agenda Items:
- 5.1 June 25th, 2026 Special Board Meeting Minutes
- 5.2 July 20th, 2026 Special School Board Meeting - Work Session Minutes
- 5.3 Bread Bid – Pan-O-Gold
- 5.4 Milk Bid – Cass Clay Creamery
- 5.5 Resignation – Elementary Teacher - Laura Kuhn
- 5.6 Bus Driver – Stacey Meidinger - $30.60/hr 4 hrs/day
- 5.7 Night Custodian @ Middle School – Glenn Christensen – [Lane 8/Step H - $20.76/hr]
- 5.8 Elementary Teacher – Katie Johnson – [MA + 30 - Lane 8/Step I - $84,130]
- 5.8 Long-Term Sub – Elementary – Ingrid Gylland
- 5.9 Long-Term Sub – Elementary – Katie Peltier
- 5.10 Long-Term Sub – Elementary – Lori Borgen
- 5.11 Day Custodian @ Middle School – Elizabeth Laaveg - [Lane 8/Step F - $19.93/hr]
- 5.12 Resignation – Heidi Kolbinger – SPED Para
- 5.13 Approve Fall Coaches:
  - Head FB – Nathan Brager (12%-8)
  - Asst FB – Aaron Haugen (9%-6)
  - Asst FB – Zion Smith (9%-4)
  - Asst FB – Case Muscatell (9%-1)
  - Varsity Volunteers – Travis Haugen; Aaron Giere, Brian Blasey
  - 9th Gr FB – Tim Pederson (9%-9)
  - Jr High FB – Eric Lee (5.5%-8)
  - Jr High FB – Tom Johnson (5.5%-9)
  - Jr High FB – Jared Sanger (5.5%-9)
  - Jr High FB – Cody Aldinger (5.5%-1
  - JR High Volunteer – Adam Martodam
  - Head VB – Maggie Weller (12%-1)
  - Asst. Co JV VB – Nicole Martin (9%-9) 1/2

Asst. Co JV VB – Carrie Vetter (9%-9) ½
Asst. B Team VB – Miguel Garcia (9%-3)
9 Gr VB – Melissa Czaplewski (9%-3)
8 Gr VB – Steph Critchley (5.5%-2)
8 Gr VB – Jen Tjaden (5.5%-8)
7 Gr VB – Shannon Olson (5.5%-6)
7 Gr VB – Ally Hokanson (5.5%-5)
Head CC – Nathan Stoa (9.5%-9)
Asst. CC – Abigail Syverson (6.9%-2)

5.14 Special Ed Para – Tom Johnson [Lane 8/Step O - $24.17/hr]

5.15 2026-27 Q Comp Positions:

Position	High School	Middle School	Elementary/Spring Prairie
Assessment Team [$500]	Laurie Boeshans	Ben Lofgren – Dist. Mgr [$800]	Eric Lee
	Peter Wollin		Lindsey Ramberg
Peer Observers [1500]	Nathan Brager	Bill Esterby	Nick Birchem
	Ben Gunkelman	Ben Lofgren	Wendy DeCann
	Aaron Haugen	Steve Pasche	Ally Hokanson
	Peter Wollin	Molly Schenck	Hannah Johnson
			Nicole Martin
			Genna Underdahl
PLC Leaders [$900]	Nick Birchem (K-12 music & PE)	Shannon Olson	Stacy Hanson
	Laurie Boeshans	Steve Pasche	Amy Koenig
	Tara Hager	Tim Pederson	Kelli Langerud
	Peter Wollin	Jen Tjaden	Nicole Martin
			Taryn Manthe - Spring Prairie
			Janet McEvers
			Laura Oothoudt
Peer Mentors [$300]	Ben Gunkelman (yr 2 Ault)	Molly Schenck (yr 2 Raaen)	Tonya Matson (yr 2 Syverson)
		Lindsey Ramberg (yr 1 Justesen)	Tasha Meyer (yr 2 Holleman)
		Jen Tjaden – (yr 1 5th Grade**)	Ally Hokanson (yr 1 Freeman)
		Peter Wollin – (yr 1 Ann Anderson)	Taryn Manthe (yr 1 Schauer)
		Shannon Olson- (yr 1 Kate Stafford)	

Leadership Team (as needed) [$100/mtg, max 4/yr]	**Laurie Boeshans**	**Steve Pasche**	**Eric Lee**

Motion carried: 6-0 (Member Brager abstained)

Peterson/Siegel to approve the donations as presented. ($225 Microsoft donation to the musical activity acct; $22,410 laser engraver grant; $70 Bell Bank custom card donation)
Motion carried: 7-0

Olson/Lee to approve the July 2026 board bills totaling $2,440,710.95 (ACH & Checks 76236-76333) and Treasurer's report as presented.
Motion carried: 7-0

Lee/Siegel to approve the 2026-27 Fees as presented.
Motion carried: 7-0

Lee/Siegel to approve the Long Term Facilities Maintenance Plan as presented.
Motion carried: 7-0

SCHOOL BOARD RESOLUTION
INDEPENDENT SCHOOL DISTRICT NO. 150
ADOPTING THE SCHOOL DISTRICT'S FISCAL YEAR (FY) 28 LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN

WHEREAS, to qualify for Long-Term Facilities Maintenance revenue, Minnesota Statutes 2025, section 123B.595, subd. 4 states a school district or intermediate district must annually adopt and approve a ten-year LTFM facilities plan by July 31 for commissioner approval.

WHEREAS, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law.

School Board Member Lee moved for the resolution adoption and the motion was duly seconded by School Board Member Siegel and, upon vote being thereon, the following voted in favor of the motion:

Brager, Lee, Odland, Olson, Peterson, Sellin and Siegel

And the following voted against: None.

THEREFORE, BE IT RESOLVED THAT, the School Board of Independent School District No. 150 approves and adopts the attached ten-year Long-Term Facilities Maintenance plan for FY 28 on the 27th of July, 2026.

SCHOOL BOARD CLERK SIGNATURE

Jeff Lee

Lee/Olson to approve the fuel quote from Tony's Super Valu for the 2026/27 school year.
Motion carried: 7-0

Siegel/Lee to approve the 2026/27 Coach Advisor Handbook as presented.
Motion carried: 7-0

Lee/Brager to approve the 2026/27 Middle School Handbook as presented.
Motion carried: 7-0

Brager/Siegel to approve the Glacial Ridge Program Lease Agreement for 2026/27.

Motion carried: 7-0

Siegel/Brager to approve the dissolution of the boys and girls track cooperative.
Motion carried: 7-0

Member Lee moved the adoption of the Resolution Relating to the Election of School Board Members & Calling the School District General Election. Member Olson seconded the motion. On a roll call vote, the following voted in favor thereof: Brager, Odland, Olson, Peterson, Sellin and Siegel, and the following voted against: none whereupon said resolution was declared duly passed and adopted.
Motion Carried: 7-0

RESOLUTION FOR GENERAL ELECTION

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

WHEREAS, the general election in each Minnesota school district must be held on the first Tuesday after the first Monday in November of either the odd-numbered or the even-numbered year.

WHEREAS, it is necessary for the school district to hold its general election for the purpose of electing three school board members for terms of four (4) years each.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 150, Hawley Public Schools, State of Minnesota as follows:

The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 3rd day of November 2026.

Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least eighty-four (84) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district for public inspection at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district for public inspection at least four (4) days before the date of said general election. The clerk shall also cause two (2) sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates, and rotation sequence on the ballots used in that polling place. The sample may be either in full or reduced size.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the school district administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the form below, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

The motion for adoption of the Resolution was made by Member Lee, duly seconded by Member Olson,

The vote on adoption of the Resolution was as follows:

Aye: Brager, Lee, Odland, Olson, Peterson, Sellin and Siegel

Nay: None

Absent: None

Whereupon, said Resolution was declared duly adopted by Independent School District No. 150

Hawley Public Schools, State of Minnesota, this 27th day of July, 2026

By: Mark Sellin
School Board Chair

By: Jeff Lee
School Board Clerk

Lee/Brager to approve the removal of Phil Jensen and granting authorization for Superintendent Jordan Spaeth to be added to the district financial accounts.
Motion carried: 7-0

Lee/Siegel to approve the following policy updates as presented:
Policy Updates Policy Updates – Policy 402 – Disability Nondiscrimination; Policy 423 – Employee-Student Relationships; Policy 506 – Student Discipline; Policy 507.5 – School Resource Officer; Policy 509 – Enrollment of Nonresident Students; Policy 521 – Student Disability Nondiscrimination; Policy 524 – Internet Acceptable Use & Safety; Policy 613 – Graduation Requirements; Policy 621 – Literacy and the Read Act; Policy 709 – Student Transportation Safety; Policy 722 – Public Data and Data Subject Requests; Policy 806 – Crisis Management
Motion carried: 7-0

Lee/Olson to adjourn at 8:59 p.m.
Motion carried: 7-0