

HAWLEY SCHOOL BOARD REGULAR MEETING

July 22, 2024

MEMBERS PRESENT: Kara Brager, Jeff Lee, Steve Olson, Bobbi Siegel, Mark Sellin, & TJ Tibbetts

MEMBERS ABSENT: Cody Marshall

OTHERS PRESENT: Phil Jensen, Kelly Anderson, Maria Beringer, Chris Ellingson, Brett Mayer Schmit, Ben Gunkelman, Jen Miller, Sean Mork, Lonnie Neuner, Carol Olson, Karen Nitzkowski, Jane Neubauer, Shania Alder

The meeting was called to order by Chairman Sellin at 7:00 p.m.

Olson/Brager to approve the agenda.

Motion carried: 6-0

The following Committee Reports were given: Member Lee – Ad Hoc Committee; Member Brager – Lake Agassiz Education Cooperative

Chris Ellingson presented the Elementary Principal's report.

Brett Mayer Schmit presented the Activities Director's report.

Superintendent Jensen presented the Administrative report.

Scheduled Meetings: Regular Board Meeting – Monday, August 26th @ 7:00 pm

Siegel/Olson to approve the consent agenda as presented:

- 5.1 July 8th 2024 Special Board Meeting Minutes
- 5.2 Bread Bid – Pan-O-Gold
- 5.3 Milk Bid – Cass Clay Creamery
- 5.4 Special Education Para– Molly Massar – Step 3 - \$18.44/hr
- 5.5 Special Education Para– Aaron Giere – Step 6 - \$19.67/hr
- 5.6 Cleaner – Karrie Froehler - \$19.98/hr
- 5.7 Resignation – Jon Hinrichs – Weight Room Supervisor
- 5.8 Resignation – Cody Marshall - School Board Member
- 5.9 Resignation – Eli Tighe- Custodial
- 5.10 Resignation – Zach Zuniga - Custodial
- 5.11 Approve Fall Coaches:
 - Head FB – Peder Naatz (12%-9)
 - Asst FB – Aaron Haugen (9%-4)
 - Asst FB – Tim Pederson (9%-9)
 - Asst FB – Nick Birchem (9%-9)
 - 9th Gr FB – Zion Smith (9%-2)
 - Jr High FB – Avery Thompson (5.5%-3)
 - Jr High FB – Ben Lofgren (5.5%-9)
 - Jr High FB – Drew Thompson (5.5%-3)
 - Jr High FB – Peter Wollin (5.5%-9)
 - Volunteer Asst. FB – Travis Haugen
 - Volunteer Asst. FB – David Ames
 - Volunteer Asst. FB – Jared Sanger
 - Head VB – Kathleen Rustad (12%-9)
 - Asst. JV VB – Nicole Martin (9%-9)
 - Asst. B Team VB – Jen Tjaden (9%-5)
 - 8th Gr VB – Kaitlin Zach (5.5% - 3)
 - 7th Gr VB – Shannon Olson (5.5% - 4)
 - VB Volunteer – Carrie Vetter

Head CC – Nathan Stoa (9.5%-9)

Asst. CC – Dylan Olson (6.9%-4)

Motion carried: 6-0

Brager/Tibbetts to approve the \$2500 donation from Hawley Youth Basketball for Girls Basketball.

Motion carried: 6-0

Brager/Tibbetts to approve the \$2500 donation from Hawley Youth Basketball for Boys Basketball.

Motion carried: 6-0

Olson/Siegel to approve the July, 2024 board bills totaling \$1,590,871.55 (ACH & Checks 72992-73162) and Treasurer's report as presented.

Motion carried: 6-0

Lee/Olson to approve the 2024-25 Fees as presented.

Motion carried: 5-0 (Siegel Abstained)

Siegel/Brager to approve the Long Term Facilities Maintenance Plan as presented.

Motion carried: 6-0

Olson/Brager to approve the Type III Vehicle Maintenance Proposal from Muscatell-Burns

Motion carried: 6-0

Tibbetts/Olson to approve the Bus Maintenance Proposal from Muscatell-Burns.

Motion carried: 6-0

Siegel/Tibbetts to approve the fuel quote from Tony's Super Valu.

Motion carried: 6-0

Brager/Olson to approve the Glacial Ridge Program Lease Agreement.

Motion carried: 6-0

Member Lee introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No.150 State of Minnesota as follows:

(a) 1. It is necessary for the school district to hold its general election for the purpose of electing (four) school board members for terms of four (4) years each.

(b) The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

Even Year: The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the fifth day of November, 2024.

Even Year: Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

2. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

The motion for the adoption of the foregoing resolution was duly seconded by Member Olson and upon vote being taken thereon, the following voted in favor thereof: Brager, Lee, Olson, Sellin, Siegel, Tibbetts and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted

Member Lee introduced the following resolution and moved its adoption:

RESOLUTION CALLING SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January 2027; and

WHEREAS, the vacancy has occurred more than 90 days prior to the first Tuesday after the first Monday in November in the year in which the vacancy occurs;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 150 State of Minnesota, as follows:

1. The clerk shall accept affidavits of candidacy for this office during the same filing period as applicable to the school district general election, i.e. between 84 and 98 days before the date of the special election.

2. (a) It is necessary to hold a special election to elect one (1) individual to fill the vacancy in the term of School Board Member expiring the first Monday in January, 2027.

(b) The clerk shall include on the special election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

3. The special election shall be held on Tuesday the 5th day of November, 2024 between the hours of 7 o'clock a.m. and 8:00 o'clock p.m. This date is a uniform election date specified in Minnesota Statutes, Section 205A.05

If the special election is held in conjunction with the state primary election, the state general election or the school district primary or general election in the even-numbered year, the precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district.

If the special election is held in conjunction with the school district primary or general election in the odd-numbered year, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election.

If the special election is held on any other date in the even-numbered or odd numbered year than one of those specified above, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election. In this case, the clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at a combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice

must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

The motion for the adoption of the foregoing resolution was duly seconded by Member Olson and upon vote being taken thereon, the following voted in favor thereof: Brager, Lee, Olson, Sellin, Siegel, Tibbetts and the following voted against the same: None whereupon said resolution was declared duly passed and adopted

Lee/Brager to approve the Coach/Advisor Handbook as presented.
Motion carried: 6-0

Olson/Brager to approve Policy 102 – Equal Educational Opportunities
Motion Carried: 6-0

Olson/Brager to approve Policy 204 – School Board Meeting Minutes
Motion Carried: 6-0

Olson/Brager to approve Policy 413 – Harassment & Violence
Motion Carried: 6-0

Olson/Brager to approve Policy 416 – Drug & Alcohol Testing
Motion Carried: 6-0

Olson/Brager to approve Policy 418 – Drug-Free Workplace/Drug-Free School
Motion Carried: 6-0

Olson/Brager to approve Policy 425 – Staff Development & Mentoring
Motion Carried: 6-0

Olson/Brager to approve Policy 506 – Student Discipline
Motion Carried: 6-0

Olson/Brager to adjourn at 7:55 p.m.
Motion carried: 6-0